

**Virginia Board of Accountancy
January 28, 2014 Board Meeting**

Agenda

9960 Mayland Drive - 2nd Floor Conference Center
Board Room #4
Henrico, VA 23233
(804) 367-8505

Tuesday, January 28, 2014

- 10:00 a.m. Call to Order – **Andrea M. Kilmer, CPA, Chair**
Security Briefing – **Dreana Gilliam, Board Administrator**
Determination of Quorum
Approval of January 28, 2014 Agenda
Approval of Consent Agenda:
 - Approval of December 10, 2013 Board meeting minutes
 - Approval of Consent Orders:
 - 2013–U0016 (Bradshaw & Saunders)Public Comment Period*
- 10:10 a.m. 1. Peer Review Oversight Committee (PROC) Update/Presentation – **Marc B. Moyers, CPA, Sam Johnson, CPA, PROC Chairman, and Wade A. Jewell, Executive Director**
- 10:30 a.m. 2. Committee/NASBA Updates
Legislative Support Committee, NASBA – **Andrea M. Kilmer, CPA, Chair**
Communications Committee, NASBA – **Stephanie S. Saunders, CPA**
Education Committee, NASBA – **Robert J. Cochran, Ph.D., CPA**
Global Strategies Committee, NASBA – **Marc B. Moyers, CPA**
NASBA Update – **Tyrone E. Dickerson, CPA, NASBA Regional Director**
- 11:00 a.m. 3. Executive Director’s Report - **Wade A. Jewell, Executive Director**
General Updates
December 2013 Financial Report – **Chantal Scifres, Deputy Director**
December 2013 Board Report – **Mary Charity, Director of Operations**
Revenue Projections Update – **Wade A. Jewell, Executive Director**
Presentation of Financial Statements – **Chantal Scifres, Deputy Director**
CPE Recommendations – **Mary Charity, Director of Operations**
 - Certified Information Systems Auditor (CISA); and
 - Certified Investment Management Analyst (CIMA).
- 11:45 a.m. 4. APA – FY2013 Audit Update – **April Gunn, Director, Data Analysis, APA**
- 12:00 p.m. Recess for Board Lunch
- 1:00 p.m. 5. Executive Director’s Report, continued
- 1:30 p.m. 6. Board Discussion Topics
Potential Inactive or Similar Status for Licensees – **Andrea M. Kilmer, CPA, Chair**
UAA Exposure Draft Update – Firm Mobility – **W. Barclay Bradshaw, CPA, Vice Chair**
2015 Virginia-Specific Ethics Course (Recommendations from Ethics CPE Committee made at the October 1, 2013 Board Meeting) – **Wade A. Jewell, Executive Director**
Modes of Alternative Learning (Educational credits) – **Wade A. Jewell, Executive Director**
Unlicensed Tax Return Preparers (general discussion) – **Andrea M. Kilmer, CPA, Chair**

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Tuesday, January 28, 2014, continued

- 3:00 p.m. 7. Additional Items for Discussion
 Carry Over Items / Potential Future Topics
- Renewal date for all licensees
 - PROC - Policy on reporting Peer Review results to the VBOA Enforcement Committee
 - CPE related issues
 - Background checks for licensees
 - Scholarships
- Sign Conflict of Interest Forms
 Sign Travel Expense Vouchers
 Future Meeting Dates
- 3:10 p.m. 8. Enforcement – *Jean Grant, Enforcement Manager*
 General Discussions
 Status of Open Cases
 Consent Orders (if applicable)
 Board Orders: 2011-D0024 & 2012-D0008 (Bradshaw & Saunders)
- 4:15 p.m. Adjournment

***Five-minute public comment, per person, on those items not included on the agenda.**

Persons desiring to attend the meeting and requiring special accommodations/interpretive services should contact the Board Office at (804) 367-8505 at least ten (10) days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Board fully complies with the Americans with Disabilities Act.